

Sacramento River Conservation Area Forum  
Board of Directors Meeting  
Minutes

September 16, 2004  
3:00 p.m.

Monday Afternoon Club  
Willows, CA

Vice Chair Marc Faye called the meeting to order at 3:05 p.m. at the above location, followed by self-introductions. It was determined there was a quorum of (9) members present.

<u>County</u>	<u>Public Interest</u>	<u>Landowner</u>	<u>Agency</u>
Butte	(Jane Dolan)	Shirley Lewis	
Colusa	Doug White	Ben Carter	
Glenn	Denny Bungarz	Don Anderson	
Shasta	(Glenn Hawes)	(Dan Gover)	
Sutter	(Dan Silva)	(Russell Young)	
Tehama	Bill Borror	Brendon Flynn	
Yolo	(Lynnel Pollock)	Marc Faye	
Resources Agency			Jim McKeivitt
Cal DWR			Stacy Cepello (Dwight Russell)
Cal DFG			(Diana Jacobs)
State Reclamation Board			Pete Rabbon
USF&WS			Darrin Thome (Caroline Prose)
USCOE			(Mark Charlton)
Bureau of Reclamation			(Frank Michny)
Names listed in parentheses represent absences			
Manager Burt Bundy			
Acting Assistant Joyce Bundy, Recording Secretary			

2. Unscheduled Matters – John Merz, Sacramento River Preservation Trust (SRPT), reported that the Salmon Festival at the fish hatchery in Oroville will be held September 25, 2004. The SRPT 20<sup>th</sup> Annual meeting will be at the Sierra Nevada Brewery October 14, 2004. The Land River tour, October 15, will be from Ord Ferry to Flynn Property. In October the return of salmon in the Battle Creek Area can be viewed at the Coleman Fish Hatchery. The Fall Float Trip October 17 will begin at Jellys Ferry and end at Bend. The cost will be \$35.00 and includes lunch. Bill Borror would like consideration of a letter that was included in the Board Package. He asked that discussion be added to the agenda. The request was granted.

3. Consent Calendar – Since no quorum was listed at the July 15th meeting, Don Anderson moved to adopt the June 17, 2004 minutes as corrected, second by Jane Dolan. Motion passed by unanimous vote. Don Anderson moved to adopt the July 15, 2004 minutes, second by Brendon Flynn. Motion passed by unanimous vote.

4. Agency Reports – CALFED - Stacey Cepello just attended a CALFED meeting discussion on a Proposal Solicitation Package (PSP) program to focus on monitoring. Much action is expected on this issue to measure or determine the affects of funded projects. Monitoring would show beneficial change over time. SRCAF would be a participant in the PSP in monitoring of projects

and attempt to give information on past projects, effectiveness and benefits. It was not known at this time what project would monitor. CALFED has indicated that ecosystem restoration follow up is necessary. CALFED feels baseline surveys need to be done for Elderberry beetle, Arundo and gravel movement. These are studies that DWR could pursue in partnership with the Forum and others. Discussion followed about the PSP and what the SRCAF involvement would be. There was an interest in continuing the involvement in a monitoring PSP. Burt Bundy indicated that the new grant extension included a technical staff position that would have some responsibilities for project monitoring. He estimated that the SRCAF role would be to facilitate and coordinate.

5. Project Tracker Website – Stacy Cepello talked about the new Project Tracker website that the SRCAF has developed. Projects can be entered and viewed through this interactive website. Burt said that the SRCAF has sent out a note to all TAC attendees regarding tracker. The first project input was received today from Patrick Kettles regarding a Colusa Boat Ramp project. It is hoped to get the 50+ projects all listed and entered.
6. 2004 Annual Report – Burt Bundy reviewed the Draft Annual Report that will be presented to the Advisory Council. The 2004 draft report outlines projects, activities and accomplishments. He asked for input on the report before it is completed and presented on October 21.

CALFED amendment – Burt Bundy also reported that the SRCAF has received word that their CALFED amendment request was recommended for funding. Funding will be for two years and includes a new technical staff position. That position will be responsible for project review and tracking as well as providing assistance with the GIS database and monitoring.

7. Board Committee Reports - Executive Committee – The Executive Committee discussed the following recommendations:

Policy # 4 Board Member Appointments

Board Member appointments will occur in January each year. Inform County Boards of Supervisors by November 15 each year of SRCAF Member selection process.

- Provide appointment criteria and Board member responsibilities
- Present Annual Report and offer to present activities update

Policy # 5 Board Committee Structure, Membership and Decision Making Process

Executive Committee – The Chairman of the Board is also the Chair of the Executive Committee. The Executive Committee is made up of the Chair, Vice Chair, Past Chair, Secretary-Treasurer, and one representative each from the landowner, Public Interest and Ex-officio Board member categories. The Executive Committee will act on administrative activities that must be acted on promptly and monitor management issues of the organization; provide recommendations to the Board on budget development, finance plans, and personnel matters; assist in setting Board agendas; and receive recommendations from the Board Development Committee. A majority vote of all members of the committee will direct the action within the committee.

Board Development Committee – The Board Development Committee is appointed by the Board and reports to the Executive Committee. Its makeup consists of, at a minimum, a member from each Board category. The Board Development Committee will meet at least 1-2 times a year as directed, and will provide orientation information for new Board members, and if requested, assist County Boards of Supervisors in recruitment of new Board members. The Board Development Committee will recommend a slate of officers and at-large members of the Executive Committee to the SRCAF Board in November of each year. A majority vote will direct the action within the committee.

Committee Structure -

Technical Advisory Committee (TAC) – The Technical Advisory Committee is named in the MOA. The TAC includes representatives of signatories of the MOA, landowners, conservation organizations or other interested parties. The SRCAF Board will appoint the Chair(s) of the TAC. The TAC provides technical information and recommendations to the SRCAF Board. The project Review process is run through the TAC for determination of Handbook consistency. A consensus will be sought, but if agreement cannot be achieved, a majority/minority report will be forwarded to the Board.

Ad Hoc Committees – Ad Hoc or Working Committees are designated by the Board to accomplish a specific task and will be chaired by a Board member. Committee members will include Board members and other interested parties. A consensus will be sought, but if agreement cannot be achieved, a majority/minority report will be forwarded to the Board.

Current committees -

Landowners Assurances Committee (LAC) – Develop a Good Neighbor Policy for Board adoption.

Payment-In-Lieu of Taxes Committee (PILT) – Develop policy pertaining to economic issues affecting activities within the SRCA.

Outreach Committee – Provide direction to the Board and staff regarding outreach, education and information about the SRCAF.

Financial Capacity Committee – Provide direction to the Board to assure long term fiscal stability for the SRCAF.

Appointments -

1. LAC – Ben Carter, Chair
2. TAC – Anjanette Martin, Chair; Stacy Cepello, Vice-Chair
3. PILT – Denny Bungarz, Chair
4. Board Development – Jane Dolan, Chair; Marc Faye, Mark Charlton
5. Financial Capacity – Jim McKevitt, Chair; Diana Jacobs, Darrin Thome, Denny Bungarz, Dan Gover, Lynell Pollock

Denny Bungarz moved to accept all three recommendations with changes noted. Jane Dolan seconded. Motion passed by unanimous vote.

CALFED Letter –Bill Borrer reported on the draft letter and request. Because landowners involved are in SRCAF, it is an appropriate issue for SRCAF. Sacramento Valley assessment for more fees for the water projects is not a need at this time. Tim Ramirez had indicated that CALFED must propose a funding mechanism for their activities. This is one of the options and would have to be acted on by legislature.

Vickie Newlin outlined the California Bay-Delta Authority (CBDA) responsibility to the Governor. Mandate funding mechanism will need dollars by 2006. The Governor wants to make CALFED self-sustaining. CALFED developed a ten-year financial plan based on excess surplus budget, which would address the funding mechanism and linkage with various proposals. Staff developed Options Plan – “Program element issue paper” dated 9/04.

Jim McKevitt commented that CALFED needs to look at cause and effect of contributor and receiver. Something needs to happen before January 2005 or legislature will write a report with little input from stakeholders, which would not be effective.

Jeff Sutton stated SRCAF should be a participant in this action. The Board needs to take a position of “Why should Sacramento River water users pay for the Delta Problems?”

Ben Carter agreed with the Board endorsing some form of the letter, which would mention possible benefits.

Jim McKevitt recognized the problem, but couldn’t support no addition of fees.

Ben Carter moved that Bill Borrer and staff draft a letter stating that SRCAF opposes water user fees to support CALFED in the Sacramento Valley. Doug White seconded. Motion carried. Jim McKevitt voted No.

LAC - Ben Carter reported having met 9/3/04, focusing on Legaci grants and SRCAF and TAC list, dispute resolution. The Legaci Grant is a \$15,000 grant which extends a good neighbor policy. The next meeting will be October 1, 2004 at 10am at the Colusa Farm Bureau.

TAC - The discussion focus is on cross boundary issues. They are working with LAC to separate issues. There were no project reviews.

PILT - Denny Bungarz reported on the Working Landscape Committee report and provided a copy of the draft.

Colusa Sub-Reach - The Manager reported that they were starting to move forward. Steering Committee is to meet October 1 to set recommendations for the Advisory Workgroup.

8. The next meeting will be held Thursday, November 18, 2004, 3:00 p.m. at the Monday Afternoon Club in Willows.

The Executive Committee will meet via conference call in October.

Meeting adjourned at 5:00 p.m.